1. What does the dollar($) sign do?

Dollar sign converts values into dollar format

adds dollar sign to the number

1. How can you restrict someone from copying a cell from your worksheet?

Select the cell that contains the formula, In the formula bar. , select the reference that you want to change.

Press F4 to switch between the reference types.

1. Explain the order of operations in excel?

Excel's order of operation follows the acronym PEMDAS (Parentheses, Exponents, Multiplication, Division, Addition, Subtraction)

4. What, according to you, are the top 5 functions in excel and write a basic syntax

for any of two?

* AutoSum;
* IF function;
* VLOOKUP function;
* HLOOKUP function;
* DATE function

5.When would you use the subtotal function?

For doing total of each data

6. What is the syntax of the vlookup function? Explain the terms in it?

lookup\_value Required. A value that LOOKUP searches for in an array. The lookup\_value argument can be a number, text, a logical value, or a name or reference that refers to a value.